

Student Time Planning Guide or “How to Get an A in this Science Class”.

Compared to the on campus version, you would be in lecture two days per week for a total of 4 hours, and then the lab meets once per week for 3 hours = 7 hours). It is important to plan plenty of time to student for college science classes. It is common practice to suggest that students spend 2-3 hours of study time including reading, preparation for interactive classes and labs, and homework for each hour of F2F time in a classroom, which would be about 21 hours each week. The online course will require more of your time and more initiative on your part to ask your questions and ask for clarification on any concept as you need it. The online course will provide you with the flexibility of planning your time around your particular work and family obligations.

This is not meant to scare you, but simply to inform you ahead of time. Those students who put in the time and complete this course well are usually very happy with their choice to take the online course. Those who are super busy at home and do not plan for the amount of work necessary tend to drop the course. This can be an expensive situation that I do not like to see students make.

Suggested Student Time Allocation for on online chemistry lab course.

Weekly Student Course Activity Requirements	Time Allotted	Notes	Notes
Read and copy module outline (objectives) to your notebook.	1 hour	Hand Copy and compare to the end of chapter version in your text.	
Read the part of the chapter in the text that relates to the module guideline. *Copy all definitions (word for word) to your notebook. The e-text online has an interactive glossary.	1 hour	Use the glossary or chapter content. You do not need to understand the definition yet, just copy.	There is a great deal of learning in hand copying definitions (this course is similar to a foreign language course).
Return to D2L Content Module and begin working through the content doing the example problems.	4 hours	Modules are a combination of text (our interpretation or clarification of chapter material) and video support content. I helped to make some of the videos!	Stop often to take notes. Write down your questions or note what is confusing this first time through. It is helpful to team up with a class mate to watch videos together or “meet” to chat about the content.
Work through the homework using the OWL learning system. (I suggest two 90 minute sessions per week). Send me a message through the OWL system if you are stuck on a concept and move on to the next problems. I will respond within 24 hours.	3 hours	Homework provides some redundant work to help you to develop a higher level of understanding. Use the tutorials to help you to learn the content you are struggling with.	Do more than what we require if you finish the required in less than 3 hours. For example, do some of the end of chapter problems to help you to discover what you are not sure

			of and to practice even more.
Post your questions in the discussion post each week.	1 hour	Read all the discussion posts each week.	Reply to the disc posts you want clarification about or to those questions you feel confident about.
Quizzes	1.5 hours	Take the quiz	
Review your previous quiz	1 hour	Post questions in discussion posting	Post quiz questions only after the quiz has closed.
Lab			
Review the module on Labs and how to do, and report experiments.			
Open procedure and lab report form and review carefully, post any questions.	1 hour	Be sure to open and read through the safety guidelines.	Begin this during the week before the report is due.
Perform Experiment or do activity	3 hours	Some labs will take less time	Begin this early during the week before the report is due.
Complete lab report form, do "research" as requested. Edit carefully. Submit on time each week.	2 hour		Do not begin lab at 9 PM on the Monday that it is due.
Did you miss the due date/time?		Submit lab late for ½ credit up to one week late.	
Total Time	18.5 hours		This amount of time you spend may differ from this a bit but at least 18 hours will help you to get great scores on the quizzes and the final.

*Studies show that more learning takes place with taking pen to paper than with using a computer to type or worse, "cut and paste".